





RFx Bid Response

Vendor clicks on the link received in the email and logs into SRM using login credentials.



Vendor can view a list of all RFx for which he has been invited along with Start and End dates and the Bid Response number.

AP Supplie	Relationship Managem	ent	E	3	Đ	D							Log
d Invitations A	dministration Messages Invo	ices and Credit Me	mos Goods R	eceipts P	Purchase Orders	Shipping Notificati	ions						
eAuctions <u>All (1)</u> P eRFxs - All	ublished (1) Ended (0) Completed (0)												
Show Quick Criteria	Maintenance								Chan	<u>qe Query</u>	Define New C	Query Perso	naliz
Show Quick Criteria View: [Standard V	Maintenance	play Event Displa	ay Response Pri	int Preview	Refresh Expo	nt a			Chan	<u>qe Query</u>	Define New C	Query Perso	ß
Show Quick Criterie View: [Standard V Event Number	Maintenance ew]	Event Type	ay Response Pri	int Preview Start Date	Refresh Expo	Response Number	Response Status	Event Version	Chan Response Version	Q&A	Start Time	End time	ß
Show Quick Criterie View: [Standard V F_ Event Number 2000000070 200000038	Maintenance w Create Response Dis Event Description RAJESHG 22.03.2013 15:50:27 PURVAP-1 21.03.2013 06:42:22	Event Type RFx RFx	ay Response Pri Event Status Published Published	Int Preview Start Date	Refresh Expo End Date 22.03.2013 22.03.2013	Response Number <u>5000000033</u> <u>500000006</u>	Response Status Submitted Submitted	Event Version	Chan Response Version	Q&A Q&A 0 0	Define New 0 Start Time 00:00:00 00:00:00	End time 17:00:00 02:30:00	ß
Show Quick Criteria View: [Standard V Event Number 200000070 200000038	Maintenance W Create Response Dis Event Description RAJESHG 22 03.2013 15.50.27 PURVAP-1 21.03.2013 06.42.22	Event Display Event Type RFx RFx	ay Response Pri Event Status Published Published	Int Preview Start Date	Refresh Expo End Date 22.03.2013 22.03.2013	Response Number 500000033 500000006	Response Status Submitted Submitted	Event Version	Chan Response Version	Q&A Q&A 0 0	Define New 0 Start Time 00:00:00 00:00:00	End time 17:00:00 02:30:00	ß
Show Quick Criteria View: [Standard V F_ Event Number 200000070 200000038	Maintenance W Create Response Dis Event Description RAJESHG 22.03.2013 15:50.27 PURVAP-1 21:03.2013 06:42:22	Event Type RFx RFx	ay Response Pri Event Status Published Published	Int Preview Start Date	Refresh Expo End Date 22.03.2013 22.03.2013	Response Number 5000000033 500000006	Response Status Submitted Submitted	Event Version	Chan Response Version	Q&A 0 0	Define New 0 Start Time 00:00:00 00:00:00	End time 17:00:00 02:30:00	
Show Quick Criteria View: [[Standard V] [%] Event Number 200000070 200000038	Maintenance w Create Response Dis Event Description RAJESHG 22.03.2013 15:50.27 PURVAP-1 21.03.2013 08:42:22	Event Displa Event Type RFx RFx	ay Response Pri Event Status Published Published	Int Preview Start Date	Refresh Expo End Date 22.03.2013 22.03.2013	Response Number 500000033 500000006	Response Status Submitted Submitted	Event Version	Chan Response Version	QE QUERY Q&A 0 0	Start Time 00:00:00 00:00:00	200000 Person F End time 17:00:00 02:30:00	100

Page **2** of **7**





Click on the RFx number for which a bid response is to be created. A new window pops-up which displays the details of the RFx. Here, vendor can choose to intimate his participation to the buyer by clicking on 'Participate/Do Not Participate/Tentative' buttons.

By clicking on 'Create Response' button, vendor can create a bid response to the RFx. A new window opens in the edit mode.

Display RFx :				
Print Preview 🚱 Close Participate Do Not Participate Tental	tive Greate Response Guestions a	nd Answers (0) Export		<u></u>
RFx Number 1000000080 RFx Name PURCHASE01 29:11:2012 1 RFx Owner Purchaser PURCHASE01 RFx Version Numbe	8:16 RFX Status Published r RFx Version Type Active \	RFx Start Date 29.11.2012 18:43:00 INDIA /ersion	Submission Deadline 29.11.2012 19:49:00 I	NDIA Remaining Time 0 Days 00:54:45
RFX Information Items Notes and Attachments				
RFx Parameters Questions Note and Attachments Condition	S			
Time Zone: ND/A Start Date: 29.11.2012 18.43:00 Submission Deadline: 29.11.2012 19.49:00 Opening Date: 29.11.2012 19.50:00 End of Binding Period: Currency: NR				
▼ Partners and Delivery Information				
Details Add J Send E-Mail Call Clear				Filter Settings
Function	Number	Name		Phone Number
Requester		Purchaser PURCHASE01		

Vendor can enter the header-level data like 'Terms of Payment' and 'Inco-terms' on the 'RFx Information' tab.

Create RFx Response					
Submit Read Only Print Preview Check Close Save Export Import Ques	tions and Answers (0)				4 ()
RFx Response Number 5000000018 RFx Number 1000000112 Status RFx Owner Purchaser PURCHASE01 Total Value 0,00 INR RFx Res	In Process Submission Dead sponse Version Number Active \	dline 30.11.2012 19:30:00 INDIA Open Version RFx Version Number Active	ing Date 30.11.2012 19:31:00 INDIA V	Remaining Time 0 Days 00:33:17	
RFx Information Items Notes and Attachments Conditions	Summary Tracking				
Basic Data Questions Notes and Attachments Conditions					
Event Parameters		ncoterm: DDP 🗇 Korba			
Currency: Indian Rupee	Status ar	nd Statistics			
Terms of Payment: Z001 🗇 COD Payment	Cr	reated On: 30.11.2012 18:56:50 INDIA			
	Ci	reated By: Mr. Bidder01 bidder01			
	Last Proc	essed On: 30.11.2012 18:56:50 INDIA			
	Last Proc	cessed By: Mr. Bidder01 bidder01			
Partners and Delivery Information					
Details Send E-Mail Call Clear					Filter Settings
Function Number	Name	Valid from	Valid to	Phone Number	
i The table does not contain any data					

Under the 'Items' tab, vendor can quote a price for each line item



User Manual - Sourcing



_																		
C	eate RF	x Res	oonse															
s	ubmit Re	ead Only	Print Preview 0	Check Clos	e Save Export	Import Questions	s and Answers (0)											2 ₄
R	RFx Response Number 500000018 RFx Number 1000000112 Status in Process Submission Deadline 30.11.2012 19:30:00 ND/A Opening Date 30.11.2012 19:31:00 ND/A Remaining Time 0 Days 00:27:56 RFx Owner Purchaser PURCHASE01 Total Value 1.000,00 NR RFx Response Version Number Active Version RFx Version Number Active V																	
	RFx Int	formation	Items	Notes and	Attachments	Conditions S	ummary Tracking											
	▼ Item Over	view																-
	Details /	Add New .	Copy Paste	Delete	Calculate Value												Filter	E
	Line Nu	Imber	Description	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Uni	Price	Currency	Price Per	Delivery Date	Total Value	RFx / Response 🅼	RFx / Respon	ise
	• 🗐	0001 📷	Test Material - 001	Material	1000002		COMP. & IT EQPT.	4	4	NO	¢50,00	NR	1	On 06.12.2012	1.000,00	<u>0/0</u>	<u>1/ 0</u>	
										•	_	·						
																		-
																	1	ſo

Vendor can add various header-level and item-level conditions under the tab 'Conditions'.

For adding Header conditions, Select the Header and click on "Add Condition".

RFx Response - Windows Internet Explorer											
http://srmqas.vedanta.co.in:8000/sap/bc/nw	/bc/srm/?sap-nwbc-node=app_windov	v_body									
Create RFx Response											
Submit Read Only Print Preview Check	Technical RFx Response Close Save	Export Import Questions and	d Answers (0)								0
FX Response Number 500000011 RFx Number 1000000051 Status in Process Submission Deadline 01.12.2012 15:00:00 Opening Date 01.12.2012 15:00:01 Remaining Time 0 Days 02:01:28 RFx Owner Pur01 Purchaser Total Value 25:000,00 NR RFx Response Version Number Active Version RFx Version Number Active V											
RFx Information Items Notes and	d Attachments Conditions	Summary Tracking									
▼ Conditions Overview											
Add Condition Scales Copy Clipboard Pa	ate Clipboard Delete Clipboard Remove	e								Expand All Co	lapse All <u>Filter Settings</u>
Header CST (%) Contract Header		Condition Type	Scales	Amount	Currency	Price per	Price Unit	Location	Valid From	Valid To	Location Name
Header Discount % Contract Header											
Header Ereight (Val) Contract Header	N,F 1:257454500189										
Header Pack & For % Contract Header		Price(Contract/Bid)		1.500,00	Indian Rupee	1	NO		01.12.2012	31.12.9999	
Header Service Tax (%) Contract Header	,PN 39400332,F/G800-D										
Header VAT (%) Contract Header		Price(Contract/Bid)		500,00	Indian Rupee	1	NO		01.12.2012	31.12.9999	
Rem Price(Contract/Bid) Rem DCT (%) Rem Discount % Rem Excise incl Cess % Rem Service Tax (%) Rem VAT (%)											

Tech RFx Response

For submitting technical RFx response, click on "Technical RFx Response" after clicking on "Create Response" in the RFx Screen.



User Manual - Sourcing



and the second s	,		
Create RFx Response			
Submit Read Only Print Preview Check Technical RFx Response lose Save	Export Import Questions and	Answers (0) System Information Create Memory Snapshot	<u>ه</u>
RFx Response Number 5000000347 RFx Number 2000000098 Status in RFx Response Version Number Active Version RFx Version Number A	Process Submission Dead	lline 16.01.2013 00:00:01 INDIA Remaining Time 4 Days 08:56:58	RFx Owner PURCHASE1 Total Value 0.00 NR
RFx Information Items Notes and Attachments Conditions St	ummary Tracking		
Basic Data Questions Notes and Attachments Conditions			
Event Parameters Currency: Indian Rupee Terms of Payment:	Incoterm: Status and Stati Created D Created B Last Processed D Last Processed B		
Details Send E-Mail Call Clear			Filter Settings
Function	Number	Name	Phone Number
Goods Recipient		SRMRFC	
Ship-To Address		BHARAT ALUMINIUM CO. LTD-PLANT-II	
Location		BHARAT ALUMINUM COLLTD-PLANT-IL	



This will take the vendor to the cFolders.

In order to view the technical specifications uploaded by the buyer, click on 'External Area' folder.

Responses and Awards - Google Chrome										
srmqas.vedanta.co.in:8000/sap/bc/nwbc/	srm/?sap-nwbc-node=app_	window_body								
Homo					Pofroch	Soardh	Founditor	Sottings	Hala	Longut
	_				Kellesii	Jealui	ravointes	Settings	neip	Logout
V 2	Folder BIDDER1									Help
Technical Details	Current Path: Collabora	ion > > > BIDDER1								
			_	_	_		_	_		_
	Folder									
	To save any changes ma	ide, click Save.								
	Name	BIDDER1								
	Subscribe									
	Authorization	Read								
	Save Notifications A	dditional Functions 4 Cancel								
	Channe an able die diest									
	Choose an object to displa	y the folder objects. To copy object	s, select the	e required obje	ects and then	choose Co	opy.			
	Folder Contents						Copy Co	py as Book	mark A	II None
	Name 🛆	Current Version	Read	Status	Changed by	L	Changed	on		
	Tech Bid				SRMRFC		11.01.20	13 09:33:04	4	

Click on Tech Bid folder to upload technical documents. Click on create.

Home					Refresh	Search	Favorites	Settings	Help	Logout
정 소 MTechnical Details	Folder Tech_Bid Current Path: Collabor	pration > > <u>BIDDER1</u> > Tech_I	Bid							Help
	Folder To save any changes Name Subscribe Authorization Save Notifications	made, dick Save. Tech_Bid * Write								
	To create folder objects	, select Create. To copy or delete ob	jects, select th	e required object	d PDX Pac	en choace kage Cr	Convor Del	ete.	Bookma	irk Paste
	Name A Empty	Current Version	Read	Status	Chan	ged b		Changed	on	

Click ON "Folder" or "Document" to upload either.

Home			Favorites	Setting	s Help	Logout
영 쇼 Marechnical Details マ드	Create Object Navigation: Folde Current Path: Coll	<u>a: Oveniew</u> aboration > > <u>BIODER1</u> > <u>Tach_Bid</u> > Create Object				<u>Help</u>
	What do you want tr <u>Folder</u> <u>Folder</u> <u>Folder</u>	o create? A folder is used to structure the collaboration and is also a container for storing objects A document can contain any file in different versions.				Cancel

Click on "Continue" after changing the name and giving a description.



	User Manual - Sourcing	IBM
Home	Favorites Settings Help Logout	
	Create Document Main Create Document >> BIDDEETI > Tech. Bid > Create Document Create Document * Subportion * Description * Description * Option * Description * Option * Description * Option * Op	

Click on "Choose File", select the file which needs to be uploaded and "Save"

Home		Favorites	Settings	Help	Logout
영 습 Marechnical Details	Create Version Navigation: <u>Version Overview</u> Current Path: Collaboration>> <u>BIDDER1</u> > <u>Tech Bid</u> > <u>New Document</u> >Create Version				
	To select the required file, choose Browse and then Save.				

Log out and close the pop- up window.

Click on "Submit" to submit the bid in RFx Screen.

Create RFx Response					
Submit Read Only Print Preview Check Close Save Export Import Que	stions and Answers (0)				2 4
RFx Response Number 500000018 RFx Number 100000112 Status RFx Owner Purchaser PURCHASE01 Total Value 0.00 NR RFx Res	In Process Submission Dead sponse Version Number Active V	Iline 30.11.2012 19:30:00 INDIA Open Version RFx Version Number Active	ning Date 30.11.2012 19:31:00 INDIA V	Remaining Time 0 Days 00:33:17	
RFx Information Items Notes and Attachments Conditions	Summary Tracking				
Basic Data Questions Notes and Attachments Conditions					
Event Parameters		Incoterm: DDP 🗇 Korba			
currency. Indian Rupee	Status an	nd Statistics			
Terms of Payment: Z001 🗇 COD Payment	Cr	eated On: 30.11.2012 18:56:50 INDIA			
	Cr	reated By: Mr. Bidder01 bidder01			
	Last Proce	essed On: 30.11.2012 18:56:50 INDIA			
	Last Proce	essed By: Mr. Bidder01 bidder01			
▼ Partners and Delivery Information					
Details Send E-Mail Call Clear					Filter Settings
Function Number	Name	Valid from	Valid to	Phone Number	
i The table does not contain any data					